



# SEASKILLS MARITIME ACADEMY

COIMBATORE -641 020

## INSTRUCTIONS FOR PRACTICAL CLASS

- ✦ Candidates need to stay in Seaskills Maritime Academy premises hostel and no one is allowed to stay outside the campus due to COVID - 19.
- ✦ Hostel fees to be paid on the very first day prior to checking in to the hostel, for the entire course duration stay in hostel (**Hostel Rs.300 + Food Rs.200 = Rs.500/-**) per day applicable. **Caution deposit Rs.1000/-** to paid prior check in. Caution deposit will be refunded on the day of check out after proper clearance is obtained from the Hostel in- charge.
- ✦ Candidates to exercise utmost care and due diligence when using the Institute property. In case of any damage to the hostel / college property, the caution deposit shall be adjusted against such damages. If the damage caused is more than the value of caution deposit, the candidate's certificate and belongings will be withheld till such time the recovery due is paid by the candidate. The decision of the Management will be final with regards to the assessment of any damage and the losses to be recovered.
- ✦ No students are allowed to stay outside the campus except residents of Coimbatore and Original Aaddhar card is to be submit as proof of local residence with the Admin Officer.
- ✦ Due to COVID 19 - students are advised to bring their own boiler suit, safety shoes and helmet, failing which the Institute will issue **on cost, boiler suit, safety shoe and helmet at Rs.200/-** per course which is **non-refundable**. In addition **refundable security deposit of Rs.500/-** shall be collected, which shall be returned after proper handover of boiler suit & safety shoes.
- ✦ All students are requested to collect **students ID card** on the very first day of admission for their entire stay in the Institute. **Without ID card, meals will not be served**. Students to display their ID card to security when returning or leaving the campus.
- ✦ Students are requested to report to the Institute well in time to avoid delay in commencement of classes. Candidates who report after 5 minutes of commencement of the classes shall not be allowed for the course and fees will be forfeited.
- ✦ Students are requested to bring their own hand sanitizer for their personal use. All students are requested to strictly follow the COVID - 19 Standard Operating Procedure of the Institute.

- ✦ **Wearing face mask is compulsory** in the Institute during the entire course duration and stay in the premises.
- ✦ Exit exam fees need to be paid by the students after completing e-learning, virtual and practical class from the MTI. Institute will not pay for the exit exam.
- ✦ During Sundays and holidays, canteen will remain closed. Students are requested to make their own arrangement for food. You will not be charged for food on these days.
- ✦ **Please bring your original valid medical fitness certificate for verification.**
- ✦ In the absence of DGS e- Gov., Candidates need to bring the original certificates as mentioned in the application form for verification and checking the eligibility criteria.

❖ **Bus timings from Coimbatore main bus stand and railway station to reach our Institute.**

<b>GANDHIPURAM TO SEASKILLS</b>			<b>RAILWAY STATION TO SEASKILLS</b>
<b>Bus No- 32</b>	<b>Bus No-32R</b>	<b>Bus No-32 EXP</b>	<b>Bus No- 32 K</b>
0540	0615	0630	0445
0800	0840	0910	0705
1020	1120	1125	1020
1240	1400	1340	1230
1500	1640	1605	1520
1720	1925	1835	1815
1940	2150	2050	-

**For Hostel related queries Call**

**Mr. Sarvana Prasath: +91 87789 45355**